

# Role Profile and Specification - Grounds Maintenance Operative

Service Area	Environment – Housing Grounds Maintenance
Role Title	Grounds Maintenance Operative
Location	Warren Lane Depot / Queens Park Depot / Agile
Reports to	Grounds Maintenance Charge Hand / Housing Grounds Maintenance Supervisor
Salary/Grade	TA1
Duration/Hours	37 hours per week – Annualised (Summer / Winter working)

## Service Area Purpose

The Housing grounds maintenance team provide an in-house maintenance service at over 100 sites across the Housing estate. The team are tasked with keeping the sites in a presentable and safe conditions for the tenants and the work covers grass cutting, shrub maintenance, hard landscape maintenance and hedge cutting.

## Job Purpose

You will work within a team carrying out routine grounds maintenance operations throughout the District including ride-on mower and tractor mounted grass cutting, sweeping, litter clearance, flower bed and floral displays and general grounds maintenance duties.

## Specific Responsibilities

- To carry out grounds maintenance services to parks, open spaces and Housing areas.
- Driving a tractor with loader and equipment.
- Driving a Ride-on mower.
- Driving 3500 kgs pickup.
- Flower bed and floral displays.
- Grass and hedge maintenance.
- Litter picking.
- Undertaking pesticide applications.
- Manual sweeping/blowing.
- Collecting & removing litter/fly tipping.
- Other general cleansing work.
- When required you should conform to any necessary Health and Safety requirements including using safety clothing/equipment at all times.

- Carry out daily safety checks of the vehicle, equipment and machinery.
- Cleaning the vehicle, equipment, and machinery.
- To carry out others works as directed by the Grounds Maintenance Charge Hand / Housing Grounds Maintenance Supervisor.

## Person specification

### Qualifications / Education

Essential	Desirable
<ul style="list-style-type: none"> <li>• Basic English &amp; Maths or equivalent.</li> </ul>	<ul style="list-style-type: none"> <li>• Horticultural Qualification.</li> <li>• Spraying qualification PA1/PA6.</li> </ul>

### Experience

Essential	Desirable
<ul style="list-style-type: none"> <li>• Previous experience of working outdoors in all weathers.</li> <li>• Experience of working with ride on mowers and other grounds maintenance equipment.</li> <li>• Full driving licence (Manual).</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of local authority services</li> <li>• Experience of maintaining borders, shrub and other horticultural features.</li> <li>• Trailer Towing.</li> </ul>

### Key Skills and Knowledge

Essential	Desirable
<ul style="list-style-type: none"> <li>• Good all-round communication skills.</li> <li>• Proactive with commitment to provision of excellent customer service.</li> <li>• Able to cope in a physically demanding role.</li> <li>• Good timekeeper and reliable.</li> <li>• Team Player.</li> <li>• Resourceful and flexible in approach.</li> <li>• A commitment to equality and diversity.</li> <li>• Understanding of the broad requirements of the data protection principles.</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of Health and Safety for grounds maintenance activities.</li> </ul>